

Welcome to Marangaroo Primary School

- Plans
- Expectations
- Framework
- Support
- Awareness
- P & C and more



Welcome to Marangaroo Primary School. We are team orientated and look forward to sharing this educational journey together. Listed below is key information about our school. If you have any further queries, please contact the school office.

School Times

8:30am	Students arrive at classroom between 8.30am and 8.40am
8:45am	Student instruction commences
10:35am – 11:00am	Morning recess
12:50pm – 1.25pm	Lunch play followed by Lunch eating
2:55pm	Students dismissed

Supervision Before School

Children are not encouraged to arrive at school before 8.30am when the school gates open. No supervision is available before this time.



'Kids Academy' operates the onsite Out of School Hours Care program from 6.30am before school and until 6.00pm after school. Please use this link <https://www.kids-academy.com.au/> for more information and enrolments.

Breakfast Club

In 2025, the school operated a Breakfast Club on Tuesday, Thursday & Friday mornings from 8.15am in the A Block wet area. This service is operated by the school chaplain on a voluntary basis and the community is notified in advance if for some reason the Breakfast Club is not available. Operating days for 2026 are subject to Chaplain availability and the school community will receive the opening days at the beginning of Term 1.

Student Late Arrival

Students arriving after 8.45am must go to the front office and collect a late card, which is then given to the class teacher and ensure attendance records are accurately maintained.

Student Absences

Student absence must be reported to the school as soon as possible, either by calling the front office on 9462 9999 or emailing Marangaroo.PS@education.wa.edu.au

If your child is marked as absent without notification, an automatic text message is issued to parents and a response for the absence can be returned via Compass link in text message or by calling the front office.

Sickness

If your child is unwell or displaying any respiratory symptoms including a cough, runny nose or sneezing, please keep them home to prevent the spread of germs. If children are observed as unwell during school hours, parents will be contacted and are required to collect the child and keep at home until symptoms subside. When vomiting, children should not return to school until 24 hours after symptoms have subsided.

Appointment Pick-Up

Where children are required to be picked up during the school day, the parent/carer must present to the administration office. Staff will arrange for the child to be brought to the office.

School Board

As an Independent Public School, we have a School Board comprising of three elected parent representatives, one community member and two elected staff members including the principal. Re-elections occur at the beginning of every year and when vacancies arise, nominations are sought. The School Board meets at least once a term (Tuesday of Week 6) to consider such items as school policy, finance and the School Business Plan.

The school board for 2025 are:

Chairperson – Catherine Smith

Community member – Alison Moss

Parent Members – Alyssa Taylor & Eva Tiopira

Staff Members – Adam Beilken & Ali Boardman

Specialist Learning Areas

We have Science, Music, Physical Education and Languages as our specialist learning areas. All students from Pre-Primary to Year 6 participate in weekly lessons.

Specialised Learning Program for Students with ASD

We have an onsite specialised learning program for students with Autism Spectrum Disorder (ASD). The aim of the program is to meet the needs of students with ASD from Kindergarten to Year 6 who are at risk of disengagement, underachievement and/or behaviour management issues. The program targets age-appropriate academic engagement and achievement, organisational skills, social thinking, peer relationships and self-regulation.

Students from Pre-Primary to Year 6 spend part of each week integrated into mainstream classrooms, gradually increasing interaction with typically developing peers. The emphasis in the homerooms is on explicit teaching and providing support for students to address the issues that stem directly from their Autism such as communication, self-regulation, peer interaction and organisational skills.

To apply for the Specialist Learning Program, parents must complete an expression of interest form, available from the school website and provide this along with diagnostic reports via. Placements are offered on a needs basis as determined by the Specialist Learning Program Coordinator in consultation with the student's current educators, their allied health team and a representative from SSEN: Disability.

Library

Classes access the library once a week. Each child will require a waterproof library bag to borrow books. Books cannot be borrowed from the library if the student does not have a library bag. Bags are available from the Wanneroo uniforms.

Booklist- Personal Use Items

The school provides most text material that children need for their lessons, but it is necessary for each child to provide items of a personal nature such as pens, pencils, rulers, coloured pencils etc. Class teachers may collect these items and hold them to ensure that children have an adequate supply during the year. Also on the personal items list are additional items such as an art shirt to protect clothing, a library bag to protect books when taken home from the library, homework bag, a box of tissues, paper towels etc.

Dress Code/ Uniform

All students are expected to wear school uniform:

- Royal blue polo shirt with school logo and collar
- Royal blue rugby shorts (boys & girls)
- Royal blue sports skirt, skorts or leggings
- Royal blue school track pants
- Royal blue school zip jacket or jumper
- Faction Shirt- worn on sport days
- Sport shoes or sandals
- Hair shoulder length and longer needs to be tied back.
- No accessories (e.g. dangly earrings, bracelets, rings, necklaces, scarves)

Uniform Shop

The school currently uses Wanneroo Uniforms to supply school uniforms for families. Their shopfront is located at: Unit 1/16 Prindiville Drive, Wangara, 6065. Their opening hours are 8.00am – 4.30pm Monday to Friday and 9.00 – 12.30pm on Saturday. Please find Uniform shop order form and uniform brochure enclosed.

Lost Property

Articles left at school, mainly clothing, are placed in a green lost property box located outside the canteen. Unclaimed items will be sorted at the end of each term and where owners cannot be found, disposal of items occurs. Ensure all items of clothing are clearly marked with student's name.

Parking

Parents who are dropping children at school should use designated parking areas around the school and the Marangaroo Golf Course car park. There is also a **Kiss-N-Drive** at the front of the school, off Giralt Road.

Parents are NOT permitted to use the staff car park for dropping off or picking up children.

Student Mobile Devices

If a student has a mobile phone or smart watch, it must be left at the administration office in the morning and collected at the end of the day in accordance with the *Student Mobile Phones in Public Schools policy*.

Bicycles and Scooters

We encourage students to walk, ride or scooter to school. Storage racks are provided for children riding or scooting to school. Students must walk their bike or scooter whilst on and around the school grounds for safety reasons. Primary school aged children are not legally allowed to ride E-Scooters.

Student Reports

Formal academic reports are issued electronically for students at the end of semester one and two. Reports must be downloaded and saved as links expire after 2 weeks.

Assemblies PP to Year 6

School assemblies are held at 8.50am on a Fridays in the undercover area. There are 2 – 3 assemblies each term with each assembly being hosted by a different class. The host class also presents an item for the rest of the school, parents, extended family and friends.

Behaviour Expectations

At Marangaroo Primary School, we aspire to a very high standard of appropriate student behaviour. Where student behaviour does not meet the expected school standard then the matter will be dealt with on an individual case-by-case basis according to the school's *Positive Behaviour Support Plan*. Students are rewarded with Behaviour Slips.

We are Responsible: Play safe – play fair, always wear your hat outside.

We are Respectful: Be friendly and helpful, include others, listen politely, and always use your manners.

We are Achievers: Agree and follow rules, ask for help when needed.

Sport Factions

Each child is allocated to a faction for sport and other activities. Our factions are Jirda (Red), Karda (Green) and Maali (Gold). Care coins are awarded for many activities in the classroom and around the school. Each term, the faction with the highest total amount achieves a special reward.

Regular Student Medication

Students requiring daily medication will be assisted by school staff. Consent forms authorising school administration staff to give medication may be obtained from the school office. Classroom teachers will not dispense over the counter medication. All medication must be delivered to the office where it is kept in a locked cabinet. Medication **must not** be kept in students' bags.

Parent Helpers and Volunteers

Parent helpers and volunteers are greatly valued by the school, and we are keen to access the many skills parents have. Volunteer are to attend the admin office to sign in.

Term Planner

At the end of the term, a planner is included in the school newsletter and can be located on the school website. This is a guide only and subject to change.

Term Dates 2026

Term 1 – Monday 2 February to Thursday 2 April

Term 2 – Monday 20 April to Friday 3 July

Term 3 – Monday 20 July to Friday 25 September

Term 4 – Monday 12 October to Thursday 17 December

Please note that schools will each determine their Staff Development Days (students do not attend) and these will be published in term planners and newsletter during the year.



Our Early Childhood Philosophy

At Marangaroo Primary School, we believe that early childhood education is the foundation for lifelong learning. We understand that each child comes to school with their own early life experiences, interests and abilities and that each child should be supported to reach their full potential.

Children are capable and resourceful learners who are active contributors to their own learning. We implement a child-centred program based upon the WA Curriculum and the Early Years Learning Framework. We have a balanced approach to teaching, using a mix of intentional, guided and child centred play experiences and explicit teaching times. Learning experiences are differentiated to reflect each child's ability and encourage a positive learning experience.

Both the indoor and outdoor environments are used to encourage children's ability to explore, problem solve, take risks and make informed choices.

We strive to work collaboratively with all families to build purposeful and trusting relationships, ensuring the role of families is encouraged and respected to achieve our shared goals.

INFORMATION FOR PARENTS

ATTENDANCE AT PRIMARY SCHOOL

At MPS, we want your children to do their very best.
To get the best education, they need to go to school every day.

We know that some children may need extra encouragement to go to school regularly.

By working together, our school community can address some of the reasons why your child may not want to go to school.

Some common problems you may have getting your child to school:

- They won't get out of bed in the morning.
- They go to bed late at night.
- They can't find their uniform, books or school bag.
- They are slow to eat breakfast.
- They haven't done their homework or are avoiding a test or assignment.
- They are watching television or playing video games before school.
- They make you feel bad for sending them to school.
- They say their tired from yesterday or the weekend.



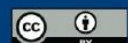
ABC

You may also be worried that your child:

- is being bullied
- may not have friends or is not fitting in
- may be feeling lost at school
- fears getting into trouble or failing
- may have learning difficulties
- may not be getting along with a teacher.

For more information please contact:

The friendly staff at Marangaroo Primary School on 9462 9999



What can you do to help?

- Set clear expectations that this year, every day counts.
- Be a parent and ensure your child is at school every day.
- Have a set time for your child to go to bed at night and get up in the morning.
- Have their uniform and school bag ready the night before.
- If they are absent due to illness, no games, TV or fun activities
- Have a set time for breakfast.
- Set a time for daily homework activities
- Talk about school positively.
- If running late, encourage your child to still go to school and reassure them that you will let the school know.
- Organise for your child to meet a friend before school so they can arrive at school together.
- Get involved at school through volunteering or participate in a reading program or join the Parents and Citizens' Association.



What will staff at MPS do to help?

- Offer developmentally, socially and culturally responsive learning opportunities to engage students.
- Monitor every student's attendance and work with parents to overcome problems affecting attendance.
- Provide predictable routines to help students know what to expect to reduce anxiety about going to school.
- Talk with you about involving support staff such as school psychologist, chaplain, mentors, Aboriginal and Islander Education Officer, and other agencies or organisations to help.
- Talk with you about local services that may also be able to help such as Heads

Do you need to let the school know if your child will be away from school?

Yes, you need to let the front office know that your child will be absent from school and the reason why as soon as possible.

Having information about why a child is missing school helps us plan for their return to school and to work out whether we can provide any further help to you.

**SMS a child's absence to
0447 897 159 with child's name/reason**

For more information please contact:

The friendly staff at Marangaroo Primary School on 9462 9999



Our Parent / Carer Communication Plan

Introduced Nov 2020
Reviewed November 2024

The aim of this plan is to outline how communication will occur between all members of the school community. Communication is key in a school community and is a key ingredient to working together for our children. Having good communication in place allows everyone to be informed and aware of everything that is occurring with all children and the school.

Whole school level with parents

Type	Purpose	How
School Information	All relevant plans, policies, planners and information about the school.	School website Class Dojo Parent Info Booklet Term Planner Newsletter
School and Student Highlights	Special highlights and stories of student achievements, activities and learning.	Class Dojo Newsletter (3 per term) Assemblies (Generally 2 per term)
Permission Slips	Information sent home before an incursion or excursion with consent form.	With students
Individual Student Information	Discussion of any concerns regarding individual student achievement, attitude, behaviour or other.	Face to face meeting Email Phone call
Individual Student Information- Student Services	Discuss information about: <ul style="list-style-type: none"> - External agency reports E.g. disability, therapy - Case Meetings - Unresolved ongoing concerns 	Face to face meetings Email Phone call

Classroom level with parents

Type	Purpose	How
Classroom Welcome Night	Meet all parents/carers and outline school and classroom expectations for the year.	Face to face meeting Term 1
Everyday messages	Informal chat between teacher and parents regarding any daily successes, challenges, behaviour or other.	Class Dojo Face to face Phone call or email
Individual Student Progress/ plans	Discuss student progress, documented plans, behaviour, health or other.	Face to face meeting Phone call or email
Student Semester Reports	Report student achievement and progress.	Semester 1 and 2 Reports Emailed end of week 9

Parent level with the school

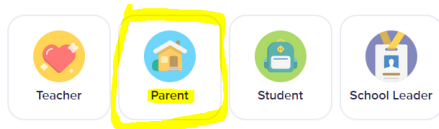
Type	Purpose	How
Absenteeism	Notify the school of a child's absence and provide a reason by 10am.	SMS- 0447 897 159 Call front office- 9462 9999
Everyday messages	Informal chat between parent/carer and the school about illnesses, a heads up about things coming up, birthdays.	Class Dojo Face to face
Individual Student Progress	Formal discussions relating to academic, social and emotional needs.	Teacher/Parent meeting Phone call or email
Concerns	Concerns about your child or an incident that occurred.	Class Dojo Teacher/Parent meeting Email
Student Services	Enrolment enquiries, medical updates, school psychologist, special needs enquiries, therapy.	Teacher/Admin meeting Phone call or email

Other Information

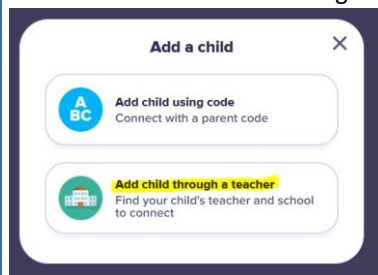
At Marangaroo Primary School we use Classdojo **BASIC**. You do not need to pay a subscription fee to use this service. If prompted with subscription options, click 'Continue with Classdojo Basic'

1. Go to: classdojo.com
2. Click the link to sign up as a parent (see below)

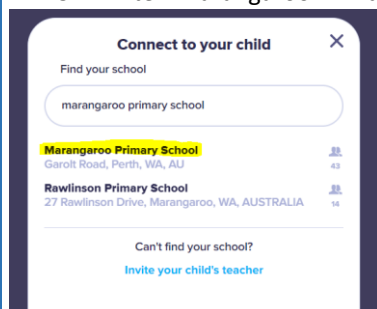
Sign up as a...



3. Input your name, email and new password and click 'Sign Up'
4. Click 'Add child through a teacher' (see below)



5. Enter 'Marangaroo Primary School' in the search field and click the school beneath



6. Click on your child's teacher's name
7. Enter your child's first and last name
8. Click 'Request to connect'
- 9.

General

- Teachers are only expected to respond to messages (email or ClassDojo message) during work hours.
- A response from the school/ teacher should occur within 2 working days of receiving the message.
- Download the ClassDojo app from Google Play or Apple Store.
- Make sure your parent/carer email address is up to date.
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Class Dojo Troubleshooting

- Contact the classroom teacher for help.
- Contact Class Dojo helpline <https://bit.ly/2BHCoNv>
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How to book a teacher meeting with classroom teacher?

- Send a message via ClassDojo.
- Send an email to Marangaroo.PS@education.wa.edu.au
- Phone the front office to request a call back from the teacher.

How to book a teacher meeting with a member of administration?

- Send an email to Marangaroo.PS@education.wa.edu.au
- Phone the front office to request a meeting time.

ALLERGY AWARE COMMUNITY INFORMATION

Marangaroo Primary School is an Allergy Aware school. We have students and staff who live with the risk of allergic reactions and anaphylaxis to foods and insect stings. With increased awareness and understanding of allergies and anaphylaxis, you will be able to help protect those around you.

As the only way to manage a food allergy is avoidance, the school has implemented several strategies to help prevent a severe allergic reaction. We can never eliminate the risk of an anaphylaxis, but we can all do things that will help lessen the risk.

Below is some key information regarding what allergies are and what you can do to help all our students stay safe.

What is an allergy?

An allergy is when the immune system reacts to substances (allergens) in the environment which are usually harmless (e.g. food proteins, pollen, dust mites).

What is anaphylaxis?

Anaphylaxis is a severe, often rapidly progressive allergic reaction that is potentially life threatening.

What causes anaphylaxis?

Anaphylaxis is most commonly caused by food allergies. Any food can cause an allergic reaction, however nine foods cause 90% of reactions in Australia, these are: peanuts tree nuts (e.g. hazelnuts, cashews, almonds) egg, cow's milk, wheat, soybean, fish, shellfish and sesame.

Mild to moderate allergic reaction

- Tingling of the mouth
- Hives, welts or body redness
- Swelling of the face, lips, eyes
- Vomiting, abdominal pain

Severe allergic reaction- anaphylaxis

- Difficult/noisy breathing
- Swelling of the tongue
- Swelling or tightness in the throat
- Difficulty talking or hoarse voice
- Wheeze or persistent cough
- Persistent dizziness or collapse
- Pale and floppy (young children)

What is the school's responsibilities?

- Students are explicitly taught allergy aware strategies and are regularly reminded to practice them
- Staff have regular training in severe allergy management
- Educate our whole school community about the allergies and how to assist those with an allergy
- Communicate with families with students who have an allergy to ensure an up-to-date action plan is in place

What is the parent/carers responsibilities?

- Whilst these children are being taught to care for themselves at an age-appropriate level, we ask that you help us educate your child on the importance of not sharing food with others, washing hands after eating and calling out to an adult if they think their friend with allergies is sick
- Please consider the child with food allergy when packing your child's lunch or when sending in food for any occasion, including school excursions.
- Families with students who have an allergy, communicate with the school to ensure an up-to-date action plan is known and in place

Further information?

To learn more about anaphylaxis and food allergies, go to www.allergyfacts.org.au and www.allergy.org.au. Alternatively, please contact the front office to discuss any questions you may have.

CONTRIBUTIONS AND CHARGES 2026

VOLUNTARY CONTRIBUTIONS

Kindergarten to Year 6

There are three components to the structure of contributions and charges that are in accordance with the Education Act 1999 and School Education Regulations.

The amount asked from parents is determined by the School Board each year. The monies available are used to offset the cost of photocopying, ICT charges and the replacement of non-consumable books and items that students use in class e.g. reading books. The total amount of contributions parents and carers are being asked to pay for students is \$60 per student – this is the maximum amount set in the School Education Regulations. Families with two or more children are asked to contribute \$120 per family.

Charges for Additional Components

Charges in this area include costs associated with specific learning activities available to all students but conditional on a payment being made for example, incursions, excursions, classroom cooking, Year 6 camp and swimming lessons. Activities available to selected students but conditional on a payment being made for example, PEAC and interschool sports carnivals.

A breakdown of estimated charges for your child's participation in incursions, excursions and other activities have been included in the schedule below. Detail on charges collected in previous years has informed this charges schedule. The amounts indicated on the schedule represent the **maximum amount** that may be charged for scheduled activities and endorsed by the School Board. As in the past, you will be asked to make payment for each activity as it approaches – or for larger amounts, smaller payments can be made leading up to the event, with the total amount having to be paid in full prior.

Personal Items List

Students are issued with their "Personal Items List" for the forthcoming year during Term 4. Ordering/Purchasing your "Back to School" requirements will be done ONLINE through Officeworks and can be placed at any point throughout the school year.

Other Fundraising Costs

The P&C will conduct their own fundraising during the year. Every parent will be given the option of participating in fundraising or not. The P&C have traditionally undertaken the following fundraising activities during the year: raffles, event stalls, sausage sizzles and canteen specials. The P&C contribution (voluntary) is \$20 per family - this can be paid via EFT at the front office or by direct deposit into the school bank account.

Payment Plans can be arranged through the office to assist with all contributions and charges.

Optional Costs for Non-Educational Components

These include book club, school photos, vacation swimming etc. The School Board in endorsing these Contributions and Charges has tried to keep them to a minimum but does acknowledge the importance of parents contributing to ensure the learning environment is enhanced for all children at Marangaroo Primary School.



Marangaroo Primary School

Contributions and Charges for 2025

We have shown the maximum cost for every planned event that took place in 2025. It is not expected that all students will participate in all listed activities.
At the commencement of the year, all students in Years K-6 will require their **Personal Use Items**. Please note, this schedule does not include school uniform costs.

SCHOOL VOLUNTARY CONTRIBUTIONS - Can be paid through Campion or through school front office payment options.

Voluntary Contributions extend our school's capacity to value add to our students' learning experiences - e.g. Literacy/Numeracy resources, classroom consumables.

Kindy to Year 6 Students - \$60.00 Per Child or \$120 for Two or More Children. Payment appreciated by Week 5, Term 1.

CHARGES FOR EXTRA COST OPTIONAL ACTIVITIES - Maximum cost per student for the designated activities. Actual cost may be less.

ONLY IF PARTICIPATING	Kindy	Pre-primary	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
In-Term Swimming		\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.0	80.00
Personal Items List – Up To	\$90.00	\$150.00	\$165.00	\$175.00	\$180.00	\$220.00	\$220.00	\$220.00
Interschool Sports / Lightning Carnival			\$10.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Excursions/Incursions	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
PEAC -depends on testing & selection to course			\$10	\$10	\$10	\$50	\$60-\$300	\$60-\$300
Graduation & EOY Year 6 activities								\$280.00
Choir including One Big Voice					\$50.00	\$50.00	\$50.00	\$50.00
School Photos (optional individual orders directly through photographers)	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00

PERSONAL USE ITEMS (Section 108) - Essential personal items - Can be purchased through Campion or supplier of your choice.

As per Personal Item List per relevant school year	\$71.81	\$82.28	\$95.49	\$109.94	\$121.79	\$204.47	\$204.47	\$204.47
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P&C VOLUNTARY DONATION - Can be paid through Campion or through school front office payment options.

The Parents & Citizens Association support the school with fundraising to value add to the school and student - e.g. playground equipment, technology, resources. **\$20 Per Family**

Please note, these figures are subject to change each year. An updated schedule is provided to the school community at the end of each year for the upcoming school year.

Marangaroo Parents and Citizens (P&C)

Marangaroopandc@gmail.com

[Facebook.com/MarangarooPrimaryPandC](https://www.facebook.com/MarangarooPrimaryPandC)

The P&C are volunteer parents and community members whose aim is to support Marangaroo Primary and enhance our children's educational journey.

Be the first to know all the plans, where the money is being spent, what exciting fundraising events are coming up. We provide a forum for parents and community members to have a voice within our school.

Commitment: only 2 x one hourly meetings per term in the staff room. You don't have to attend every meeting!

- Come with a friend!
- Cast a vote for what YOU want to happen at Marangaroo Primary
(voting members need a \$1 donation per year)
- Raise a concern, ask a question. Share your brilliant fundraising ideas
- No obligation to volunteer, just come and make friends

The P&C provides the following services to the school:

School Canteen- Open 2 days a week, Thursday & Friday for recess and lunch.

Experiences – Fun and engaging activities and experiences for students such as the Colour Run

Want to **support the P&C**, but can't make the meetings or volunteer?

- Pay annual \$20 voluntary contribution
- Buy a lunch from the canteen
- Buy a raffle ticket, something from the Mother's/Father's Day stall, support our fundraising events!
- Encourage your friends with skills to come and share them with us!

Everyone is always welcome. Pop into a meeting, email us or find us on Facebook.

The P & C Executive Team are:

President: Dominique Smith

Treasurer: Waimaria Te Tai

Vice President: Hollie Roberts

Secretary: Alison Win

Executive Committee: Mike Rowston, Amy Kinnersly & Tara Wilkinson