



Marangaroo

Primary School

Care Learn Thrive

Parent Information

Contact Information

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Welcome to Marangaroo Primary School. We are team orientated and look forward to sharing this educational journey together. Listed below is key information about our school. If you have any further queries, please contact the school office.

School Board

As an Independent Public School we have a School Board. The School Board comprises of five parent representatives and three staff members including the Principal. When vacancies arise a call for nominations is sent out. The School Board meets at least once a term to consider such items as school policy, finance and the School Business Plan.

School Times

8:30am	Classroom doors open- Students get ready for the day ahead
8:45am	Student instruction commences
10:35am – 10:55am	Morning recess
12:55pm – 1.35pm	Lunch break
2:55pm	Students dismissed

Arrival to School

Children are encouraged to arrive between 8.30am and 8.45am. If they arrive earlier than this, they MUST go the undercover area supervised by staff. There is no playing on equipment.

Before and After School Care Onsite

The school has an onsite out of school care provider. Kids Academy provides before and after school care from 7.00am before school and until 6.00pm after school.

Attendance

Attendance at school is compulsory for Kindergarten through to Year 6. Your child must attend school every day unless they are sick. Attendance is closely monitored and if attendance falls below 90%, a formal case meeting is required.

Period of Absence (Years 1-10)	Rate of Attendance	Equivalent School Missed
Occasional day sick per term	90% and above	-
1 Day Per Week	80%	2 Years
2 Days Per Week	60%	4 Years
3 Days per Week	40%	6 years

Late Arrival

Students arriving after 9.00am must go to the administration office, complete the late arrival register and collect a late card which is given to the class teacher.

Appointment Pick-Up

Where children are required to be picked up during the school day, the parent/carer must complete the sign out register in administration. A “pink slip” will be given to the parent to hand to the class teacher to release the child/ren.

Student Absence Notification

You must notify the school by phone, an SMS message with child name/class/date (see number on front page), or a written note to the classroom teacher. Unexplained absences will be followed up by the Deputy Principal.

Specialised Program for Students with ASD

We have an onsite specialised learning program for students with Autism Spectrum Disorder (ASD). The aim of the program is to meet the needs of students with ASD from Kindergarten to Year 6 who are at risk of disengagement, underachievement and/or other significant behaviour management issues. The program targets age appropriate academic engagement and achievement, organisational skills, social thinking, peer relationships and self-regulation.

Students from Pre-Primary to Year 6 spend part of each week integrated into mainstream classrooms, gradually increasing interaction with typically developing peers. The emphasis in the home rooms is on explicit teaching and providing support for students to address the issues that stem directly from their Autism such as communication, self-regulation, peer interaction and organisational skills.

Specialist Learning Areas

We have Science, Music, Physical Education and Languages (Indonesian) as our specialist learning areas. All students from Pre Primary to Year 6 participate in weekly lessons.

Library

Classes access the library once a week. Each child will require a waterproof library bag to borrow books. Books cannot be borrowed from the library if the student does not have a library bag. Bags are available from the uniform shop.

Annual School Contributions and Charges Schedule

A schedule of estimated costs relating to other activities for the following year is sent home at the conclusion of every year and is given to all new enrolments. This schedule also accompanies welcome packages for new students. This assists parents in calculating the expected annual cost for their child/children.

School Voluntary Contribution

Education Department regulations allow each school to raise funds for incidental materials needed by asking each parent to contribute to the School Voluntary Contribution Fund. The School Board have endorsed the following contribution amounts from parents annually:

1 child - \$60.00

2 or more children - \$100.00

Payment can be made via the booklist or in the school office with cash or card.

Booklist- Personal Use Items

The school provides most text material that children need for their lessons but it is necessary for each child to provide items of a personal nature such as pens, pencils, rulers, coloured pencils etc. Class teachers may collect these items and hold them to ensure that children have an adequate supply during the year. Also on the personal items list are additional items such as an art shirt to protect clothing, a library bag to protect books when taken home from the library, homework bag, a box of tissues, paper towels etc.

Dress Code/ Uniform

All students are expected to wear school uniform:

- Royal blue polo shirt with school logo and collar
- Royal blue rugby shorts (boys & girls); sports skirt with sports briefs, skorts
- Royal blue school track pants
- Royal blue school zip jacket or jumper
- Faction Shirt- worn on sport days
- Sport shoes or sandals
- Hair shoulder length and longer to be tied back. It is recommended that wherever possible hair is tied back
- No accessories (e.g. dangly earrings, bracelets, rings, necklaces, scarves)

Uniform Shop

Uniform Shop is run on a voluntary basis by the P&C Association. The uniform shop is open every second Wednesday morning, on even weeks of term from 8.10 – 8.40am. Check the term planner for specific dates. Forms to order outside of shop hours, can also be obtained from the front office.

Lost Property

Articles left at school, mainly clothing, are placed in a lost property box in each learning block. Unclaimed items will be sorted at the end of each term and where owners cannot be found, disposal of items occurs. Ensure all items of clothing are clearly marked with student's name.

P&C Association

Marangaroo School has an active P&C Association. Meetings are held twice a term on Mondays at 7.00 pm in the staffroom. The main functions of the P&C are to manage the school canteen, uniform shop and organise fund raising activities. All parents are encouraged to attend any meeting.

P & C Voluntary Contribution

Our P&C Association seeks a voluntary contribution of \$20 per family which goes towards a major project e.g. covered walk ways between the library and C Block. Please support the P&C in their efforts to make our school a better place for all students.

Parking

Parents who are dropping children at school should use designated parking areas around the school and the Marangaroo Golf Course car park. **Parents are NOT permitted to use the staff car park for dropping off or picking up children on a daily basis.** There is a **Kiss-N-Drive** at the front of the school, off Giralt Road. This area is used as a drive through to drop off and pick up children who are in Year 2 to 6.

Student Mobile Devices

If a student has a mobile phone, it must be left at the administration office in the morning and collected at the end of the day.

Bicycles and Scooters

We encourage students to walk, ride or scooter to school. Storage racks are provided for children riding or scootering to school. Students must walk their bike or scooter whilst on and around the school grounds for safety reasons.

Student Reports

Formal academic reports are issued for students at the end of semester one and two.

School Newsletters

School newsletters are sent home via students on a Tuesday during weeks 2, 4, 7 and 10 of each term. The newsletter is also available on the school website. Each newsletter contains relevant and timely information for parents. Please check your child's bag regularly to ensure you receive your copy. Spare copies are available from the front office.

Term Planner

At the start of Term 1 and at the end of term 2- 4, a planner is included with the school newsletter and can also be located on the school website. This is a guide only and subject to change.

Assemblies PP to Year 6

School assemblies are held at 8.50am on a Friday usually during weeks 3, 6 and 9 of each term with each assembly being hosted by a different class. The host class also presents an item for the rest of the school, parents, extended family and friends.

Parent Meetings

Parent meetings are an important tool for communicating to parents about their child's progress, attitude, behaviour and wellbeing. Appointments can be made by parents by talking to their classroom teacher.

Behaviour Expectations

At Marangaroo Primary School we aspire to a very high standard of appropriate student behaviour. Where student behaviour does not meet the expected school standard then the matter will be dealt with on an individual case by case basis according to the school's positive behaviour expectations plan. Students are rewarded with Care Coins to participate in reward days and receive care badges.

Care for yourself: Play safe – play fair, always wear your hat outside.

Care for others: Be friendly and helpful, include others, listen politely, always use your manners.

Care for our environment: Respect our school, move in around the school courteously.

Homework Expectations

Homework is set on a class by class basis and teachers may set varying amounts of homework. At the very least, spelling words and reading should occur, depending on the age.

Sport Factions

Each child is allocated to a faction for sport and other activities. Our factions are: Jirda (Red), Karda (Green) and Maali (Gold). Care coins are awarded for many activities in the classroom and around the school. Each term, the faction with the highest total amount achieves a special reward.

Regular Student Medication

Students requiring daily medication will be assisted by school staff. Consent forms authorising school administration staff to give medication may be obtained from the school office. Classroom teachers will not dispense over the counter medication. All medication must be delivered to the office where it is kept in a locked cabinet. Medication **must not** be kept in students' bags.

Parent Helpers and Volunteers

Parent helpers and volunteers are greatly valued by the school and we are keen to access the many skills parents have.

Parent Concerns

Issues, concerns or complaints are best dealt with sooner rather than later. Our commitment to you is to resolve issues, concerns or complaints at the school level quickly. From time to time parents may be concerned about an aspect of their child's learning. Generally, concerns are raised with the teacher at the classroom level first. If the concern is of a serious nature or unresolvable then the matter will be referred to the Principal.

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